

VOLUNTEER FAQ

When / where is the volunteer orientation? Is it mandatory?

The Translations volunteer orientation will be on Thursday April 11th from 7-8:30pm in the downstairs conference room at Gay City: 517 E. Pike St, Seattle, WA 98122. Accessible via stairs or wheelchair lift. RSVP on Facebook [here](#).

Orientations are not mandatory but are strongly encouraged for new and returning volunteers to get up to speed with anything new for this year. You will also receive your [Volunteer Handbook](#) at orientation and learn how to sign up for shifts.

What types of volunteer shifts are there?

Operations, Usher, Tech, Membership, Merchandise, Party Assistant, Greeters, Bartenders, Barbacks and Photographers. If you are interested in larger roles please email Leah Gold, out Box Office Manager (leah@threedollarbillcinema.org) to inquire about Box Office and Alisha Nieh our Operations Manager (alisha@threedollarbillcinema.org) to inquire about House Managing.

How do I sign up for shifts?

www.shiftboard.com/threedollarbillcinema

1. Log in (or sign up for the first time)
 2. Go to "Calendar", Find the date you want to volunteer (festival is May 2-5)
 3. Click on the red "All Volunteers", the shifts will be listed on the right hand side of the screen
 4. Find one that works for you. Click on it and then click "Take this shift."
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When should I arrive for my volunteer shift and what should I do when I get there?

Please arrive for your shift at the SHIFT START TIME, NOT THE FILM START TIME. Generally theater volunteers arrive 45 minutes prior to the movie start time. Additionally please check the schedule for the exact location of your shift since we are at 2 venues.

Is there a dress code for volunteers?

There is no specific dress code. We encourage our volunteers to dress however makes them feel fabulous! Please do remember that you represent Three Dollar Bill Cinema when you volunteer, so try to avoid clothing with holes or ripped jeans. Most volunteer roles will require you to be on your feet, so please wear comfortable shoes.

How do volunteer vouchers work?

For every volunteer shift worked you receive a volunteer voucher that can be redeemed for a free movie ticket to any regularly-priced film at any of our annual screenings. You must present the volunteer voucher at the box office the day of the movie you want to see and exchange it for a ticket. The earlier the better! Box office opens 1 hour prior to the first screening of the day. Please note that tickets are first-come, first-served, so if there is a film you definitely need to see we encourage you to buy your ticket ahead of time in case of a sell-out.

Should I volunteer for a movie that I want to see?

No! Many volunteer roles have responsibilities during the film. You are there to volunteer. At the end of your shift you will receive your volunteer voucher and you can exchange it for a ticket to the movie you do want to see.

If I have more questions about volunteering, who should I ask?

Please contact our Translations Volunteer Coordinator, Megan Duncan at:
volunteer@threedollarbillcinema.org.